

My Name _____
Address _____
Phone _____
Email _____

I am the Plaintiff/Petitioner
 Defendant/Respondent
 Attorney for the Plaintiff/Petitioner Defendant/Respondent and my
_____ (state) Bar number is _____

In the District Court of Utah

_____ Judicial District _____ County

Court Address _____

Plaintiff/Petitioner

v.

Defendant/Respondent

**Notice of Deposition and Request
for Subpoena in Case Pending Out
of State**

Case Number _____

Judge _____

Commissioner _____

Instructions: You must attach the following records and forms if they are not already on file with the court.

- Proposed Utah Subpoena and all required supporting records and forms
- Commission to examine witnesses, letters rogatory, or other proof of authority to conduct depositions (if issued by the state in which the action is pending)

(1) The above entitled case is pending in the _____ court in the state of _____, county of _____, case number _____.

(2) I am authorized under the laws of that state to conduct depositions in this case.

(3) I have completed and I request that the clerk issue a subpoena for the following people to appear for deposition as indicated.

| Name of Deponent | Address of Deponent (For service) | Date of Deposition | Time of Deposition | Location of Deposition (Full address including any suite number) |
|------------------|--------------------------------------|--------------------|--------------------|--|
| | | | | |
| | | | | |
| | | | | |
| | | | | |

(4) I request that the clerk send the subpoena(s) to the following for service on the deponent(s):

- Return to me at the address above.
- Deliver to the sheriff or constable of the county.
- Deliver to: _____ (name)
 _____ (address)
 _____ (city, state, zip)

I declare under criminal penalty of Utah Code Section 78B-5-705 that this Notice of Deposition and Request for Subpoena in Case Pending Out of State is true and correct.

Date _____ Sign here ► _____
 Typed or printed name _____

Certificate of Service

I certify that I served a copy of this Notice of Deposition and Request for Subpoena in Case Pending Out of State on the following people.

| Person's Name | Method of Service | Served at this Address | Served on this Date |
|---------------------------|---|------------------------|---------------------|
| (Other Party or Attorney) | <input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> Fax (Person agreed to service by fax.) <input type="checkbox"/> Email (Person agreed to service by email.) <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.) | | |
| (Clerk of Court) | <input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> Electronic File | | |
| | <input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> Fax (Person agreed to service by fax.) <input type="checkbox"/> Email (Person agreed to service by email.) <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.) | | |
| | <input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> Fax (Person agreed to service by fax.) <input type="checkbox"/> Email (Person agreed to service by email.) <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.) | | |

Date _____ Sign here ► _____

Typed or printed name _____