

MEDIATION WORKSHEET

Please read and complete this worksheet before your case is mediated.

A parenting plan must be included in any agreement.

The Court's approval of your agreement will be based on its completeness and terms.

1) INFORMATION

Father's Name: _____

Address: _____

Telephone Number: _____ E-Mail: _____

Mother's Name: _____

Address: _____

Telephone Number: _____ E-Mail: _____

Children: The following were born to or adopted by the above parents:

<u>Name</u>	<u>Date of Birth</u>	<u>Sex</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____

Emergency Contacts: Both parents need to be listed as "emergency contacts" for the child(ren)'s school, medical providers, extra curricular activities.

2) PARENTAL RESPONSIBILITY AND DECISION MAKING:

a) Day to Day/Emergency Decisions: Each parent may make day-to-day care and control decisions, as well as emergency decisions affecting the health or safety of a child residing with that parent. A parent who makes an emergency decision shall share the decision with the other parent as soon as reasonably possible.

b) Major Decisions: One or both parents need to discuss and/or make major decisions impacting a child on issues such as education, religion, non-emergency healthcare, other matters.

Check one

Both parents will share the responsibility of major decisions for the child(ren).

Father/Mother [choose one] shall have sole authority to make major decisions for the child(ren).

Father will make the major decisions regarding _____.
Mother will make the major decisions regarding _____.

c) Extra activities (such as sports, clubs etc.): Parents must agree to all extra activities. The parent with the child shall transport the child to and from all agreed upon extra-activities, providing all necessary uniforms and equipment within that parent's possession. Costs of extra activities, required uniforms and equipment will be shared as follows:

Mother ____% Father ____%.

The agreed activities for the child(ren) are: _____

d) **School designation:** ____Mother/____Father's address will be used for school.

RELOCATION: Parents may not relocate more than 50 miles from current residence without complying with Florida Relocation Statutes (F.S. s 61.13001), which usually requires other parent's written consent or a Court order.

3) **TIME SHARING:** Below are examples of timesharings which can be modified to meet your individual needs and the age-specific needs of your child(ren) subject to agreed changes by the parties: [*check or modify for your timesharing*]

1) Weekend TimeSharing. The child(ren) will reside with [Mother/Father] every other weekend from Friday afterschool or ____:____ PM until Monday morning, returning the child(ren) to school or to the other parent at ____:____ AM.

2) Alternating Weekends + Wednesday Timesharing. The child(ren) will reside with [Mother/Father] Monday, Tuesday, Thursday, and every other weekend from Friday after school or ____:____ PM until returned to other parent or to school Monday [Tuesday, if Monday is a school holiday] morning at ____:____ AM .

The child(ren) will reside with the other parent, [Father/Mother], from Wednesday after school or ____:____ PM until return to school Thursday morning or return [Mother/Father] by ____:____ AM Thursday morning and every other weekend from afterschool or ____:____ PM until Monday morning [Tuesday, if Monday is a school holiday], returning the child(ren) to school or to [Father/Mother] by ____:____ AM.

3) Equal Timesharing . The parents will rotate weeks with the minor child(ren) with one parent dropping the child(ren) off at school or the other parent's residence on Monday morning by ____:____ AM and the other parent beginning their time sharing afterschool Monday or at such time as the parents exchange the child(ren) on Monday.

4) Weekday/Weekend Timesharing. The child(ren) will reside with [Mother/Father] Monday, Tuesday, Wednesday, Thursday and Friday or until ____:____ PM Friday afterschool, at which time the other parent shall pick up the child(ren) from school until returned to [Father/Mother] or to school Monday morning at ____:____ AM [Tuesday, if Monday is a school holiday].

Each parent will be responsible for the child(ren)'s day to day expenses during their time sharing period with the minor child(ren).

4) **SCHEDULE CHANGES :**

How many days notice will be required for a change in the schedule? _____

Will time be made up by adding/subtracting future timesharing? ____YES ____ NO

What are valid reasons for schedule change? _____[describe]

5) **VACATION AND HOLIDAY SCHEDULE :** Attached are calendars and the current Orange County Public School Calendar. Please use as reference to create a proposed vacation/ holiday timesharing schedules. Consider school holidays, religious holidays, federal holidays, spring breaks, summer vacation, birthdays, Mother’s Day/Father’s Day and/or any other day agreed to by both parents.

6) **CHILD SUPPORT :** Please complete a Financial Affidavit and bring your most recent paystub with you to mediation. Child Support is determined by statute.

7) **HEALTH INSURANCE:**

[Mother/Father] will be responsible for the child(ren)’s health insurance as long as reasonably available. Uncovered medical, dental, orthodontic, psychological, and optical expenses 50/50 or Mother ____% and Father ____%.

8) **TAX EXEMPTION:** Select the tax exemption to be used in your plan:

Tax exemptions for the minor child(ren) will be split with [Mother/Father] claiming the [older or ____ (number)] child(ren) as tax exemption(s) each year and the other parent taking the [younger child or ____ (number)] child(ren) as tax exemption(s) each year. After all but one child ages out, the parents will rotate the remaining child.

Parents will alternate the tax exemption each year with the [Mother/Father] claiming the child in even years, and the other parent claiming the child in odd years.

[Mother/Father] shall always claim the tax exemption(s) for the child(ren).

9) **USE OF THE RESIDENCE:** The following are possible outcomes for use or sale of the marital residence:

a) [Father/Mother] will have as exclusive property the marital residence. [Mother/Father] will quitclaim the property to the other. [Mother/Father] will be responsible for all payments, taxes, insurance, maintenance, and other expenses associated with the property and will indemnify and hold the other harmless. [Father/Mother] will refinance the marital residence or have the other party’s name removed from the mortgage note within _____ days of the date of the Final Judgment.

b) The parties will agree to a realtor, a listing price and a selling price. The parties will share equally in any agreed upon expenses or needed repairs to prepare the house for sale. The marital residence will be immediately listed for sale. The parties will equally share the net proceeds after payment of all expenses of sale and closing costs. Neither party will unreasonably withhold their consent to a sale.

The following marital debts, if any, will be paid out of the net proceeds at closing: _____

2008-09 School Calendar – Orange County

This calendar was developed by the Calendar Committee, comprised of parents, teachers, principals, clerical staff and representatives from the Classroom Teachers Association (CTA), the Parent, Teacher and Student Association (PTSA) and district staff. There is a five-day Thanksgiving break for students and a two-week winter break. Listed below is the approved 2008-09 school calendar, along with the Prioritized List of Bad Weather Days.

Monday-Friday	August 11, 12, 14, 15	Pre Planning
Wednesday	August 13	Staff Development Day
Monday	August 18	First Day of School
Monday	September 1	Holiday
Friday	October 17	Statewide Professional Day
		Student Holiday
		Teacher Non Workday
Thursday	October 23	End of 1 st Marking Period (47 days)
Friday	October 24	Student Holiday
		Teacher Workday
Monday	October 27	Begin 2 nd Marking Period
Monday	November 24	Student Holiday/Teacher Non Workday
Tuesday	November 25	Holiday
Wednesday-Friday	November 26-28	Thanksgiving Break
Two Weeks	December 22–January 2	Winter Break
Thursday	January 15	End of 2 nd Marking Period (44 days)
Friday	January 16	Student Holiday
		Teacher Workday
Monday	January 19	Holiday
Tuesday	January 20	1 st day, 2 nd semester
Monday	February 16	Holiday
Thursday	March 26	End of 3 rd Marking Period (47 days)
Friday	March 27	Student Holiday
		Teacher Workday
Monday-Friday	March 30-April 3	Spring Break
Monday	April 6	Begin 4 th Marking Period
Monday	May 25	Student/Teacher Holiday
Wednesday	June 3	Last day of school
		End of 4 th Marking Period (42 days)
Thursday-Friday	June 4-5	Post Planning

HOLIDAY & VACATION SCHEDULE

	<u>With Mother</u>	<u>With Father</u>	<u>Alternate years</u>	<u>Leave off Plan</u>	<u>Split time</u>
Monday Holidays					
Martin Luther King					
Presidents Day					
Memorial Day					
Labor Day					
Columbus Day					
Spring Break					
Winter Break					
Thanksgiving					
Independence Day					
Halloween					
Summer Vacation					
Children's Birthdays					
Parents Birthdays					
Mothers Day					
Fathers Day					
Other holidays:					

