

Job Shadow

Journey from school to work

Observe employees in action

Build career interest

Shadow a mentor while performing a new task

Have an opportunity to explore a variety of career choices

Acquire knowledge about positions within the Judicial Branch

Develop an understanding of the role and function of the Judicial Branch

Obtain skills in different disciplines

Work with people of different cultures and backgrounds

The Judicial Branch is pleased to announce that it will offer students an opportunity to “shadow” work place hosts in court or Judicial Branch facility, as they go through their normal work day.

This program is offered from February to April of each year.

The Job Shadow Program allows high school students to explore career interests and vocational skills by “shadowing” a Judicial Branch employee during a portion of a workday.

Students will be matched with a mentor in his or her area of interest at a Judicial Branch facility or courthouse as near as possible to your school’s location. It will be possible to send several students on the same day to participate in different positions or just one.

To allow students ample time to explore their areas of interest and receive one-to-one instruction, we are accepting just one student for each position listed from your school beginning on February 1st to April 30th.

The Judicial Branch is comprised of a diverse group of well-trained employees who carry out the organizations mission – which is to resolve disputes brought before it in a fair, timely and efficient manner.

To learn more about the program, please contact Robyn N. Oliver, Program Manager at 860-282-6581.

We look forward to your school’s participation . . .

For more information please contact:
The Connecticut Judicial Branch
Job Shadow Program

Robyn N. Oliver, Program Manager
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Telephone: (860) 282-6581

Supreme Court Building
231 Capitol Avenue
Hartford, CT 06106



Searching for a Rewarding Career?



Take Part . . .
February 1st to April 30th

CONNECTICUT JUDICIAL BRANCH

JOB SHADOW PROGRAM

Job Shadow Positions

FAMILY RELATIONS COUNSELOR

Conducts family evaluations in cases involving disputes about child custody, visitation and family finances

COURT RECORDING/REPORTER

Court officials who make trial record or transcript by using a special typewriter or tape recorder

JURY ADMINISTRATOR

Qualifies, summons, selects, and accommodates jurors in the Superior Court

LEGISLATIVE LIAISON

Represents the Judicial Branch at legislative hearings, prepares and delivers testimony, drafts legislation and analyzes impact of legislation under consideration

SUPPORT ENFORCEMENT OFFICER

Monitors compliance with family support obligations and initiates motions to the court such as contempt citations, wage withholding orders, non-support arrest warrants and modifications

ADULT PROBATION OFFICER

Provides information to the judge about a defendant and supervises an offender in the community to ensure compliance with court orders

COURT CLERK

Officer of the court whose primary duty is to maintain court records and administer oaths

BAIL COMMISSIONER

Recommends to the judge the amount of bail or the conditions of release to be set for each defendant

ATTORNEY

Admitted to practice law in Connecticut and provides legal advice to the Judicial Branch, drafts memoranda, letters of agreement and conducts legal research

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